



HOUSEKEEPING SUPERVISOR

| full time |

Edson Hill is looking for a full-time Housekeeping Supervisor to join our amazing team.

We are a 23-room boutique hotel with beautiful interiors - both main spaces and bedrooms. Our rooms are a major draw for our hotel guests, so attention to detail and a passion for your work are essential qualities for success in this position.

Edson Hill is a beloved setting for staff and guests alike. Our employees take pride not only in their work but in the beauty of the property and the personalized service we offer our guests. We love our work and are looking for someone with similar passion and work ethic to join our team. Our goal is to provide an environment where you are working with great, talented people, have an opportunity to make a solid living, and to advance in your career path.

DUTIES AND RESPONSIBILITIES:

- Oversee housekeeping staff on a daily basis
- Scheduling of housekeeping staff
- Ensure all rooms are cared for and inspected according to hotel standards
- Inventory of supplies, in-room amenities, etc.
- Conflict resolution skills and ability to lead and inspire a dedicated, hard-working team
- Provide daily service of all occupied rooms
- Stripping and cleaning rooms for new arrivals
- Cleaning common areas as well as laundering towels
- Adhere strictly to rules regarding health and safety and be aware of any company-related practices

Supervisory experience preferred; salary commensurate with experience. Edson Hill is a great place to work with great people; come join us!